



# Swindon Down's Syndrome Group

## Annual General Meeting

18 April 2020 | Virtual Meeting

**In attendance:** Kim West (Chair), Michael Billinge-Jones, Marina Billinge-Jones, Sian Lavin, Amanda Hancock, Cheryl Hempleman, Jo Messenger, Victoria McGuire, Maria Dias, Roydon Perrett, Cathy Brown, Sophie Brown, Cailey Whitcher, Amanda Ager, Glynis Mercer, Leslye Russell-Pierce, Michelle James, Anna Grew, John Stow, Lane Stow, Ian Tuckwell, Sheila Hale.

**Apologies:** Julie Thomas, Karen Davis, Sandra Blake

Minute	Description	Action
<b>1.0</b>	<b>Minutes of the Previous AGM</b>	
	The minutes of the 2018 AGM were approved as an accurate record.	
<b>2.0</b>	<b>Reports and accounts</b>	
<b>2.1</b>	The Members received the 2019 Trustees' Report and audited accounts. The Members welcomed the Report and were happy with the accounts.	
<b>2.2</b>	<b>Questions were invited from the floor:</b> No questions received.	
<b>3.0</b>	<b>Amending our Constitution</b>	
3.1	The Trustees' proposed the following resolution to amend clause 3 and 13 of our Governing document.	
3.2	<p><b>The members passed [22 votes] the resolution to amend Clause 3 (Objects) as follows:</b></p> <p>The objects of the CIO are to relieve the charitable needs of people with Down's Syndrome, and their families, helpers and carers in particular but not exclusively by the provision of support and information and speech and language therapy so that they are able to attain their full potential and to undertake any other charitable activities in connection with the relief of Down's Syndrome in the SN postcode and the surrounding area. <b>(Area of Benefit)</b></p> <p><b>To be added to Interpretations to define 'surrounding area'.</b></p> <p>Surrounding area to be defined as – "post code areas associated to Fairford, Malmesbury, Hungerford, Pewsey, Marlborough, Hullavington, Chippenham, Devizes, Calne, Ashton Keynes, Cirencester, Aldbourne, Bromham, Melksham and Cheltenham."</p> <p>MH asked if we would be limiting people accessing the group by being so specific. Cailey reassured by amending this wording we were in fact expanding our area.</p> <p>Would this effect SALT? No, not at this moment in time. We need to change constitution in order to make any further changes.</p>	
3.3	<p><b>The members passed the resolution [20 votes in favour] to amend Clause 13 (Appointment of charity trustees) as follows:</b></p> <ol style="list-style-type: none"> <li>At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office;</li> <li>At every subsequent annual general meeting of the members of the CIO, half of the charity trustees shall retire from office.</li> <li>The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot;</li> <li>The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause;</li> <li>The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause [15] (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause [12(3)] on the number of charity trustees would not as a result be exceeded;</li> <li>A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the</li> </ol>	

	<p>conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.</p> <p>Note: LR-P &amp; MH abstained from voting.</p>	
<b>4.0</b>	<b>Appointment of charity trustees</b>	
4.2	<p><b>Nominations for trustees:</b></p> <p>Amanda Ager (Proposer: Ian Tuckwell Seconder: Cailey Whitcher)  Michael Billinge-Jones (Proposer: Cailey Whitcher Seconder: Jo Messenger)  Sam Harding (Proposer: Michael Billinge-Jones Seconder: Ian Tuckwell)  Victoria McGuire (Proposer: Michelle James Seconder: Jo Messenger)  Jo Messenger (Proposer: Cathy Brown Seconder: Mandy Hancock)  Royden Perrett (Proposer: Kim West Seconder: Ian Tuckwell)  John Stow (Proposer: Jo Messenger Seconder: Cathy Brown)  Ian Tuckwell (Proposer: Cathy Brown Seconder: Kim West)  Kim West (Proposer: Marina Billinge-Jones Seconder: Michael Billinge-Jones)  Cailey Whitcher (Proposer: Cherilyn Hempleman Seconder: Marina Billinge-Jones)</p>	
4.3	Kim thanked Nicki Denver and Leslye Russell-Pierce for their services as Trustees over the last year and for their efforts in fundraising for the Group in particular.	
<b>5.0</b>	<b>Accountants</b>	
	The meeting formally approved the reappointment of Monahans as our accountants for 2020.	
6.0	<b>Agree funding for SALT &amp; WorkFit</b>	
6.1	The meeting formally approved the funding for SALT for 2020/2021.	
6.2	The meeting formally approved the funding for WorkFit for 2020/2021.	
<b>7.0</b>	<b>Any other business</b>	
7.1	<p><b>Patrons:</b></p> <p>Julie Thomas and Cliff Puffett are happy to remain as our Patrons.</p>	
7.3	The meeting was closed at 12.52	