

# Swindon Down's Syndrome Group

## Annual General Meeting 2020

Saturday 29 February 2020

### AGENDA

**12.15 1. Apologies**

**12.20 2. Minutes of the previous meeting**

To be agreed and matters arising. Minutes from our previous meeting will be available on the day

**12.25 3. Reports and Accounts**

To receive and consider the accounts for the year ended 2019 and the reports of the charity trustees.

**12.30 4. Alteration to the Constitution**

To consider and vote upon the following resolution.

Amend clause 13 of our governing document as proposed in Appendix 1

**12.35 5. Appointment of charity trustees**

We appoint applicants for the following positions:

Chairperson (1)

Trustees (9)

**12.40 6. Accountants**

To appoint Monahans as the charity's accountants for 2020.

**12.45 7. Agree funding for SALT and WorkFit**

**12.50 8. Any other business**

To deal with any matters raised at the meeting.

### **13. Appointment of charity trustees**

- (1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office;
- (2) At every subsequent annual general meeting of the members of the CIO, half of the charity trustees shall retire from office.
- (3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot;
- (4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause;
- (5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause [15] (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause [12(3)] on the number of charity trustees would not as a result be exceeded;
- (6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.